

General Details of the ULB		
Name of the State	Punjab	
Name of the ULB	Local Govt. Punjab	
Civic Status of the ULB (M Corp/ M Council/ NP)	Municipal Council Kharar	
Census Population (2011)	74589 (as per census 2011)	
Last Municipal Election Held (Year)	2015	
Next Municipal Election Due (Year)	2020	
PG Claim for the year	2017-18	
AMRUT City	NO	
Name of the Municipal Commissioner / Executive Officer of the ULB	Sandeep Tiwari	
Phone / Mobile No.	9646027567	
Email	mck.kharar@yahoo.co.in	
Name of the Contact Person	Vikas Gupta	
Phone / Mobile No.	9888185277	
Email	mck.kharar@yahoo.co.in	
Postal Address of the ULB (with Pincode)	Municipal Council Kharar, Near Bus Stand Kharar, Disstt. S.A.S. Nagar Punjab Pin. 140301	
Web Site of the ULB	www.mckkharar.com	
Published audited accounts on ULB / State website		
For PG of 2017-18	Published Audited Accounts of 2015-16	Yes
	URL of Website	Yes
For PG of 2018-19	Published Audited Accounts of 2016-17	No
	URL of Website	NO
For PG of 2019-20	Published Audited Accounts of 2017-18	NO
	URL of Website	

Please Enter "YES" or "NO" only.

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Income Details (Amounts to be provided in Rupees Lakh)								
S No	Details	For PG of 2017-18			For PG of 2018-19		For PG of 2019-20	
		2014-15 (Actuals)	2015-16 (Actuals)	2016-17 (RBE)	2016-17 (Actuals)	2017-18 (RBE)	2017-18 (Actual)	2018-19 (RBE)
	Total Receipts (A+B)	3433.91	3249.06	6303.94	6303.94	0.00	0.00	0.00
A	Revenue Receipts (1+2+3)	2163.62	3019.66	4409.73	4409.73	0.00	0.00	0.00
1	Own Revenue Receipts (a+b)	1287.03	1893.39	2362.54	2362.54	0.00	0.00	0.00
a)	Tax Revenue (levied and collected by municipal body)	186.59	206.12	403.17	403.17	0.00	0.00	0.00
i)	Property tax	127.79	143.30	216.06	216.06	0.00	0.00	0.00
ii)	Other tax (levied and collected by municipal body)	58.80	62.82	187.11	187.11	0.00	0.00	0.00
b)	Non-tax revenue (levied and collected by municipal body)	1100.44	1687.27	1959.37	1959.37	0.00	0.00	0.00
i)	Fees & fines	0.66	1.10	2.38	2.38	0.00	0.00	0.00
ii)	User Charges	98.55	194.58	222.97	222.97	0.00	0.00	0.00
iii)	Other non-tax revenue (levied and collected by municipal body)	1001.23	1491.59	1734.02	1734.02	0.00	0.00	0.00
2	Other Revenue Receipts	10.94	22.72	50.50	50.50	0.00	0.00	0.00
a)	Income from interest/investments	0.89	1.22	1.53	1.53	0.00	0.00	0.00
b)	Other Revenue income	10.05	21.50	48.97	48.97	0.00	0.00	0.00
3	Transfers/Grants/Assigned Revenues	865.65	1103.55	1996.69	1996.69	0.00	0.00	0.00

Expenditure Details (Amounts to be provided in Rupees Lakh)								
S No	Details	For PG of 2017-18			For PG of 2018-19		For PG of 2019-20	
		2014-15 (Actuals)	2015-16 (Actuals)	2016-17 (RBE)	2016-17 (Actuals)	2017-18 (RBE)	2017-18 (Actual)	2018-19 (RBE)
	Total Expenditure (1+2)	3268.22	3341.66	5312.69	0.00	0.00	0.00	0.00
1	Revenue Expenditure	1016.53	997.92	1136.84	0.00	0.00	0.00	0.00
1.1	Establishment and Salaries (All Departments-regular and contractual)	789.48	841.98	904.41	0.00	0.00	0.00	0.00
1.2	Operation and Maintenance (O&M)	69.94	64.20	94.32	0.00	0.00	0.00	0.00
1.3	Loan repayment (Interest payments)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1.4	Others (any other revenue expenditure which is not salaries, O&M or Interest Payment)	157.11	91.74	138.11	0.00	0.00	0.00	0.00
2	Capital Expenditure	2251.69	2343.74	4175.85	0.00	0.00	0.00	0.00
2.1	All developmental works under Central/State specific schemes	1733.48	1634.36	3375.74	0.00	0.00	0.00	0.00
2.2	Loan Repayments (Principial Amount)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2.3	Other Capital expenditure	518.21	709.38	800.11	0.00	0.00	0.00	0.00

Service Level Benchmarks								
S.No.	Indicators	Moud Benchmark	For PG 2017-18		For PG 2018-19		For PG 2019-20	
			Status 2016-17	Target 2017-18	Status 2017-18	Target 2018-19	Status 2018-19	Target 2019-20
Water Supply Services								
1	Coverage of water supply connections	100%	100	100	0	0	0	0
2	Per capita supply of water	135 lpcd	125	135	0	0	0	0
3	Extent of metering of water connections	100%	70	100	0	0	0	0
4	Extent of Non-Revenue Water (NRW)	20%	10	10				
5	Continuity of water supply	24 hours	12	12	0	0	0	0
6	Quality of water supplied	100%	100	100	0	0	0	0
7	Efficiency in redressal of customer complaints	80%	80	80	0	0	0	0
8	Cost recovery in water supply services	100%	80	100	0	0	0	0
9	Efficiency in collection of water supply related charges	90%	80	90	0	0	0	0
Sewage management (Sewerage and Sanitation)								
1	Coverage of toilets	100%	80	90	0	0	0	0
2	Coverage of sewage network services	100%	80	100	0	0	0	0
3	Collection efficiency of sewage network	100%	80	95	0	0	0	0
4	Adequacy of sewage treatment capacity	100%	80	95	0	0	0	0
5	Quality of sewage treatment	100%	80	95	0	0	0	0
6	Extent of reuse and recycling of sewage	20%	10	15	0	0	0	0
7	Efficiency in redressal of customer complaints	80%	0	80	0	0	0	0
8	Extent of cost recovery in sewage management	100%	70	100	0	0	0	0
9	Efficiency in collection of sewerage charges	90%	70	90	0	0	0	0
Solid Waste Management								
1	Household level coverage of Solid Waste Management services	100%	80	90	0	0	0	0%
2	Efficiency of collection of municipal solid waste	100%	80	90	0	0	0	0%
3	Extent of segregation of municipal solid waste	100%	80	100	0	0	0	0%
4	Extent of municipal solid waste recovered	80%	80	80	0	0	0	0%
5	Extent of scientific disposal of municipal solid waste	100%	80	90	0	0	0	0%
6	Efficiency in redressal of customer complaints	80%	70	75	0	0	0	0%
7	Extent of cost recovery in SWM services	100%	70	95	0	0	0	0%
8	Efficiency in collection of SWM charges	90%	70	80	0	0	0	0%
Storm Water Drainage								
1	Coverage of Storm water drainage network	100%	80	90	0	0	0	0%
2	Incidence of water logging / flooding	0%	0	0	0	0	0	0%

Please enter Numeric Values only. Do not use any symbol such as "%" or any text such as "lpcd" or "hours" etc.

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			For PG 2017-18 : SLB Status of 2016-17	For PG 2018-19 : SLB Status of 2017-18	For PG 2019-20 : SLB Status of 2018-19
1	Coverage of Water Supply (24 X 7) in all Public/Community Toilets	24 hours	YES	-	-
2	Percentage of waste being processed scientifically	%	50	0	0

Please Enter "YES" or "NO" only.

Please enter Numeric Values only. Do not use any symbol such as "%".

Audit of Annual Accounts (Max Marks 10)

Condition	PG Year	Reference Data	Yes /No	Marks Obtained	If published audited accounts on ULB website, Marks = 10; Otherwise marks = 0
Published audited accounts on ULB website	2017-18	Audited Accounts of 2015-16	Yes	0	
	2018-19	Audited Accounts of 2016-17	No	-	
	2019-20	Audited Accounts of 2017-18	NO	-	

YES	2017-18
NO	2018-19
	2019-20

(A): Covering Establishment costs and O&M from own income (Maximum Marks 20)

Condition	PG Year	Reference Data	Own Revenue (i)	Revenue Expenditure (ii)	Achievement Range (i / ii)	Marks Obtained	If achievement range is more than 70 %, marks = 20; between 60 % to 70 %, marks = 15; between 50 % to 60 %; marks = 10, less than 50%, marks = 0.
			Rs. In Lakh		%		
ULBs able to recover costs related to revenue expenditure which is O&M costs as well as establishment & salaries from its own revenue funds excluding octroi, entry tax and stamp duty, etc.	2017-18	RBE 2016-17	2,362.54	1,136.84	207.82	20	
	2018-19	RBE 2017-18	0.00	0.00	0.00	0	
	2019-20	RBE 2018-19	0.00	0.00	0.00	0	

More than 70	20	70-100
60-70	15	60-69.9
50-60	10	50-59.9
Less than 50	0	0-49.9

(B): Capital expenditure as a percentage of total expenditure (Maximum Marks 20)

For 500 AMRUT Cities

Condition	PG Year	Reference Data	Capital Expenditure (i)	Total Expenditure (ii)	Achievement Range (i / ii)	Marks Obtained	If achievement range is more than 40 %, marks = 20; between 30 % to 40 %, marks = 15; between 20 % to 30 %, marks = 10; less than 20%, marks = 0.
			Rs. In Lakh		%		
Ratio of Capital Expenditure to Total Expenditure including all devolutions/schemes, etc.	2017-18	RBE 2016-17	0	0	0.00	0	
	2018-19	RBE 2017-18	0	0	0.00	0	
	2019-20	RBE 2018-19	0	0	0.00	0	

More than 40	20	40-100
30-40	15	30-39.9
20-30	10	20-29.9
Less than 20	0	0-19.9

For all other Cities

Condition	PG Year	Reference Data	Capital Expenditure (i)	Total Expenditure (ii)	Achievement Range (i / ii)	Marks Obtained	If achievement range is more than 20 %, marks = 20; between 15 % to 20 %, marks = 15; between 10 % to 15 %, marks = 10; less than 10%, marks = 0.
			Rs. In Lakh		%		
Ratio of Capital Expenditure to Total Expenditure including all devolutions/schemes, etc.	2017-18	RBE 2016-17	4175.85	5312.69	78.60	20	
	2018-19	RBE 2017-18	0	0	0.00	0	
	2019-20	RBE 2018-19	0	0	0.00	0	

More than 20	20	20-100
15-20	15	15-19.9
10-15	10	10-14.9
Less than 10	0	0-9.9

Part 3: Publishing of Service Level Benchmarks (SLBs)

A) Water supply:

1) Coverage (Maximum Marks 15)

Condition	PG Year	Reference Data	Coverage Ratio	Marks Obtained	If coverage is between 90% to 100 %, marks = 15; between 80 % to 90 %; marks = 10, between 70 % to 80 %; marks = 5, less than 70%, marks = 0.
Water Coverage Ratio	2017-18	SLB Status of 2016-17	100	15	
	2018-19	SLB Status of 2017-18	0	0	
	2019-20	SLB Status of 2018-19	0	0	

More than 90	15	90-100
80-90	10	80-89.9
70-80	5	70-79.9
Less than 70	0	0-69.9

2) Reduction in NRW (Maximum Marks 15)

Condition	PG Year	Reference Data	NRW Status	Marks Obtained	If NRW is less than 20%, Marks = 15; between 20 % to 30 %, marks = 10; between 30 % to 40 %, marks = 5; above 40 % , Marks =0.
ULB achieving benchmark of Non-Revenue Water	2017-18	SLB Status of 2016-17	10	15	
	2018-19	SLB Status of 2017-18	0	-	
	2019-20	SLB Status of 2018-19	0	-	

Less than 20	15	0-20
20-30	10	20.1-30
30-40	5	30.1-40
Above 40	0	40.1-100

3) Coverage of Water Supply for Public/Community Toilets (Maximum Marks 10)

Condition	PG Year	Reference Data	Percentage of 24X7 Water Supply to all PT/CT	Marks Obtained	If 24X7 water supply to all PT and CT, marks = 10; otherwise marks = 0
ULB providing water connection to Public and Community Toilets	2017-18	SLB Status of 2016-17	YES	10	
	2018-19	SLB Status of 2017-18	-	0	
	2019-20	SLB Status of 2018-19	-	0	

**B) Solid Waste Management:
Coverage (Maximum Marks 10)**

Condition	PG Year	Reference Data	% of waste being processed scientifically	Marks Obtained	If percentage of waste being processed scientifically is more than 50 %, marks = 10; between 20% to 50%, marks = 5; less than 20%, marks = 0.
% of waste being processed scientifically	2017-18	SLB Status of 2016-17	50	10	
	2018-19	SLB Status of 2017-18	0	0	
	2019-20	SLB Status of 2018-19	0	0	

More than 50	10	50-100
20-50	5	20-49.9
Less than 20	0	0-19.9

Total Marks Obtained

			Marks			
			Maximum	Obtained		
				For PG 2017-18	For PG 2018-19	For PG 2019-20
Part 1 : Audit of Annual Accounts		Published audited accounts on ULB website	10	0	-	-
Part 2 : Increase in Own Revenue Sources	a)	Covering Establishment costs and O&M from own income	20	20	0	0
	b)	For AMRUT cities	20			
		For Non-AMRUT cities		20		
Part 3: Publishing of Service Level Benchmarks (SLBs)	a)	1	15	15	0	0
		2	15	15	-	-
		3	10	10	0	0
	b)	Percentage of waste being processed scientifically	10	10	0	0
Total			100	90	0	0

**Instructions to States for Performance Grant Claims 2017-2020
(SmartNet)**

1. As per the Tool Kit, all ULBs have to provide information in the format prescribed in Annexure 2, duly attested by the Municipal Commissioner/Executive Officer of the ULB. An MS Excel file has been designed to capture the information required and ULBs are expected to fill their information in this file. The MS Excel file has six sheets
 - a. Sheet 1 – “ULB Details” must be filled with general details of the ULB such as its civic status, population, Performance Grant claim year, etc., among other details as mentioned in the Excel sheet
 - b. Sheet 2 – “Income” must be filled with information on the Income details of the ULB in the form of Revenue Receipts and Capital Receipts
 - c. Sheet 3 – “Expenditure” must be filled with information on the Expenditure details of the ULB in the form of Revenue Expenditure and Capital Expenditure
 - d. Sheet 4 – “SLB” must be filled with SLB-wise information pertaining to water supply, sewage management and storm water drainage based on the SLB handbook prescribed by MoUD
 - e. Sheet 5 – “Annex ii” will provide information details pertaining to Annexure 2 of the Tool Kit, highlighting the criteria and marks obtained for each condition in order to be eligible for Performance Grant.
 - f. Sheet 6 – “Summary” will be generated using the information supplied and marks received as per each criteria
2. Each ULB has to submit a fully completed MS Excel file to the State Government. The name of the file must be saved in the format – “State_ULB_PGY1-YY2.xls”. For example, if Amaravati in Andhra Pradesh has filled the MS Excel file to claim the Performance Grant for FY 2017-18, the file must be named “AndhraPradesh_Amaravati_PG17-18”
3. Each ULB also has to provide the admissible documentary evidence, duly attested by the Municipal Commissioner/Executive Officer of the ULB. The admissible documentary evidence required is:
 - a. Audited account statements
 - b. Income and Expenditure statements
 - c. SLB information as per sheet 4 of the Excel and the relevant Gazette Notification for measuring and publishing SLBs

Each of the above documents must be added to a single PDF file containing all the admissible documentary evidence for that particular ULB. The name of the PDF file must be in the format – “State_ULB_DocumentsYY1-YY2”. For example, in the case of Amaravati in Andhra Pradesh submitting its documentary evidence for Performance Grant in 2017-18 in a PDF format, the name of the file will be “AndhraPradesh_Amaravati_Documents17-18”.

4. After receiving the MS Excel file and the PDF file containing admissible documentary evidence from all the ULBs, the State must prepare Annexure 1 based on the information provided in the MS Excel file for each ULB.
5. Scores generated in sheet 6 – “Summary”, of the MS Excel file may be used by the State for preparing Annexure 1.
6. The State must ensure that information filled by the ULB is correct and accurate through measures such as third party verification, random verification by State Officials, etc. as mentioned in Annexure 3 of the Tool Kit.
7. Each State Government must upload the following files on ‘SmartNet’ before 30th October of each award year, duly verified by the Principal Secretary (UD) of the State:
 - a. Annexure 1 – in MS Excel format, which will provide the scores of each ULB and the list of eligible as well as ineligible ULBs
 - b. Annexure 2 – which is generated from sheet “Annex ii” of the MS Excel file for each ULB. The MS Excel file also provides details on four sheets – ULB details, income, expenditure and SLB
 - c. All admissible documentary evidence related to Annexure 2, must be attached in a PDF file as mentioned in para 3. The State Government must upload the PDF file for each ULB along with its MS Excel file on ‘SmartNet’
 - d. Annexure 4 – which is a Utilization Certificate, must be uploaded by the State Government on ‘SmartNet’, explaining how the Performance Grant was distributed in the previous year among eligible ULBs